**ROUND TABLE PROPOSAL TEMPLATE**

**to**

**Panhellenic and International Conference on**

**"STE(A)M educators & education"**

**Please download the submission template to your computer, fill in the information in lower case letters and send it as an attached file entitled:**

**«ROUND TABLE\_ *SURNAME OF THE ROUND TABLE MODERATOR.docx*»**

**ROUND TABLE TITLE:**

|  |  |
| --- | --- |
| **Part A. Organizer Details** | |
| **MODERATOR OF THE ROUND TABLE** | |
| SURNAME |  |
| NAME |  |
| JOB TITLE |  |
| ORGANIZATION |  |
| E-mail |  |
| PHONE |  |
| MOBILE PHONE. |  |
|  | |
| **1st MEMBER** | |
| SURNAME |  |
| NAME |  |
| JOB TITLE |  |
| ORGANIZATION |  |
| E-mail |  |
| PHONE |  |
| MOBILE PHONE. |  |
|  | |
| **2nd MEMBER** | |
| SURNAME |  |
| NAME |  |
| JOB TITLE |  |
| ORGANIZATION |  |
| E-mail |  |
| PHONE |  |
| MOBILE PHONE. |  |
|  | |
| **3rd MEMBER** | |
| SURNAME |  |
| NAME |  |
| JOB TITLE |  |
| ORGANIZATION |  |
| E-mail |  |
| PHONE |  |
| MOBILE PHONE. |  |
|  | |
| **4th MEMBER** | |
| SURNAME |  |
| NAME |  |
| JOB TITLE |  |
| ORGANIZATION |  |
| E-mail |  |
| PHONE |  |
| MOBILE PHONE. |  |
|  |  |

|  |  |
| --- | --- |
| **Suggested Duration (45-75 ')** |  |

**INSTRUCTIONS / GUIDELINES:**

The Round Table is a session organized as a discussion around a specific theme with the participation of the audience. The duration ranges from 45 to 75 minutes. The Moderator of the Round Table submits a proposal for its organization and invites three (3) to four (4) speakers. The speakers make their presentations briefly in order to address the key issues of the theme (e.g. available time per speaker 5 to 7 minutes) and then a discussion takes place. The moderator is responsible for conducting the discussion and recording the conclusions. The conclusions of the Round Table are included in the Proceedings of the Conference.

**NOTES:**

The Round Table Moderator is responsible for securing the consent of the other participants, as well as for submitting the Abstract.

Each Round Table should include at least one Moderator and 3-4 additional guests. The presentations will last 5-7 minutes. Next, participants ask questions and share ideas and thoughts, regarding the situation presented.

A second round follows where speakers can make comments, share ideas and suggestions on the issues raised.

The information stated on this form will be listed in the Programme and in the Book of Abstracts.

|  |  |
| --- | --- |
| **Part B. Submission of Round Table Abstract** | |
| TITLE  (note next to the title of the Round Table Abstract in Upper - lower case letters, without quotation marks) |  |
| ABSTRACT  (250 Words)  Times New Roman 12 pts, line spacing 1,5  Please provide: the aim and objectives for setting up the Round Table and the main discussion points) |  |
| KEYWORDS  (3 up to 5) |  |
| SELECTION OF THEMATIC UNIT OF THE CONFERENCE  <https://bit.ly/3u6JqSc> |  |